

**Job Title:** Lieutenant  
**Department:** Fire  
**Reports to:** Fire Chief

**FLSA:** Exempt  
**Adopted:** 4/9/13

**Job Summary:** This position is supervisory and administrative work in supervising the fire suppression, prevention and rescue activities. Work involves overall responsibility for supervision of shift personnel, operations, and maintenance of equipment and facilities.

**Major Duties:**

- Responds to fire alarms and other emergency calls such as medical emergencies, traumatic emergencies and motor vehicle accidents;
- Extinguishes and controls fires and protects property from smoke damage;
- Drives or rides a fire vehicle in response to fire alarms; places equipment, lays and connects hoses, operates high-capacity pumps and directs water streams; raises and climbs ladders; uses safety belts, lines and hooks;
- Participates in and conducts regular community classes in firefighting, emergency medical techniques, equipment maintenance and related subjects;
- Supervises subordinates involved in fire suppression, prevention and rescue activities of an assigned station;
- Supervises the inventory, operations and maintenance of firefighting equipment and station facilities;
- Instructs personnel in the efficient and safe application of firefighting equipment and techniques;
- Reviews and submits all reports prepared by subordinate officers through the appropriate chain of command;
- Provides operating and procedural information to the public and school groups; performs incident activity data entry in computers; responds to hazardous materials incidents, provides necessary support activities; performs related work as required;
- Responds as part of team when incident occurs; operates assigned equipment at fire scenes, involving laying and connecting hoses; holding nozzles and detecting fire streams; raising and climbing ladders; using chemical extinguishers, bars hooks, lines and other equipment;
- Provides emergency medical assistance at incidents;
- Performs pre-fire planning and inspections as assigned establishments;
- Operates City and County vehicles and equipment in performance of duties;
- Performs other related duties as required.

**Knowledge Required by the Position:**

- Knowledge of emergency apparatus operations;
- Knowledge of City and County Fire Codes and related ordinances;
- Knowledge of modern firefighting principles, practices and methods;
- Knowledge of firefighting equipment including personal protective equipment;
- Knowledge of hazard identification and correction including escape route planning;
- Knowledge of behavior and mechanics of various types of fire;
- Knowledge of principles of hydraulics applied to fire suppression;

**Job Title: Fire Lieutenant (continued)**

- Knowledge of the street system and physical layout of the City and County;
- Knowledge of emergency care methods, techniques and equipment;
- Knowledge of principles and practices of leadership and management;
- Skill in operating heavy emergency equipment;
- Skill in the use of tools, equipment and apparatus to fight fires, rescue or provide emergency medical care;
- Skill in operating a computer;
- Skill in effective and efficient oral and written communication;
- Ability to effectively supervise fire suppression operations and other station activities;
- Ability to understand and give written and oral instructions;
- Ability to train subordinates in modern fire suppression and rescue techniques;
- Ability to express ideas clearly and concisely, both orally and in writing;
- Ability to cope with emergency situations calmly, but effectively;
- Ability to react quickly to secure accurate and precise information on the location, extent and nature of fires and emergency aid requests;
- Ability to acquire and maintain local, state and federal certifications as required;
- Ability to analyze situations quickly and objectively and to determine proper courses of action, based upon training;
- Ability to sustain heavy physical labor during periods of intense activity in emergency situations;
- Ability to work at varying heights above grade;
- Ability to obtain Instructor Certification;
- Ability to work effectively as a team member;
- Ability to respond readily to command instructions;
- Ability to maintain all required licenses and certifications;
- Ability to establish and maintain cooperative relationships with fellow employees and the public.

**Supervisory Controls:** Work is assigned by the Fire Captain in terms of Fire Department goals and objectives.

**Guidelines:** Guidelines include local, state, and federal fire safety rules, regulations, policies, procedures and standards.

**Complexity:** Work requires analysis and judgment in accomplishing diversified duties. Work requires the exercise of independent thinking within the limits of guidelines, policies, standards and precedents.

**Scope and Effect:** The purpose of this position is to protect lives and property through fire suppression activities, fire prevention and safety activities and education. Successful performance results in increased public safety and decreased property loss.

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**Personal Contacts:** Contacts are typically with co-workers, fire and emergency victims, other emergency personnel and the general public.

**Purpose of Contacts:** Contacts are typically to give and exchange information, to resolve problems and to provide services.

**Physical Demands:** The work is typically performed while standing, walking, bending, crouching and stooping. The employee must frequently lift light and heavy objects, climb ladders, use tools and equipment requiring a high degree of dexterity, and must be able to distinguish between shades of color. Must be able to carry, drag, or restrain individuals or equipment in excess of 100 pounds.

**Work Environment:** Most firefighter work is performed in various indoor and outdoor settings including living quarters and office areas. Varying work schedules are required. Hazardous tasks performed under emergency conditions may require strenuous exertion under such handicaps such as limited visibility, exposure to hazardous or toxic chemicals or gases, extremes in temperature, cramped surroundings and contact with death, emotional stress, trauma, contagious disease and terminal illnesses. Firefighters are also exposed to extreme heat, contaminated environments, emotionally upset people, noise, physical hazards from traffic, fire and falling objects and atmospheric conditions such as smoke, fumes, odors and gases. The employee may be required to wear a hard hat, safety glasses, ear plugs, respirator, rubber or plastic gloves and rubber boots.

**Supervisory and Management Responsibility:** Directs work performed by subordinates.

**Minimum Qualifications:**

High school diploma or GED required; Associate or Bachelor's degree in Fire Science or related field preferred; seven (7) years of progressively responsible experience as Certified State of Georgia firefighter; (3) years of supervisory experience with a Fire Service; minimum physical fitness requirements as set forth by Georgia Firefighters Standard and Training Council; NPQ Fire Officer 1 preferred; NPQ Firefighter 2 required; NPQ Fire Instructor 1 required; possession of a valid Georgia driver's license Class B or F and a satisfactory motor vehicle record (MVR); pass employment physical and drug screen; acceptable criminal history; must have completed and maintained a minimum of Emergency Medical Technician Intermediate/Advanced Certification set forth by State of Georgia Department of Human Resources; current certification in Cardiopulmonary Resuscitation (CPR); equivalent combination of education and experience.

**Starting Salary - \$40,000.00; could be higher commensurate with experience.**

**Closing date: October 17, 2017 by 4:00PM.**

**Apply online at [cityofcochran.com](http://cityofcochran.com).**

**Email Cover letter and Resume to**

**Tracy Jones – City Clerk**

**[tjones@cityofcochran.com](mailto:tjones@cityofcochran.com)**